

Report To: Education & Communities Committee **Date:** 3 November 2020

Report By: Corporate Director Education, Communities & Organisational Development **Report** EDUCOM/60/20/EM

Contact Officer: Eddie Montgomery **Contact No:** 01475 712472

Subject: Use of Powers Delegated to the Chief Executive to accept the tender for the Replacement of 3G Synthetic Pitches, Parklea, Port Glasgow

1.0 PURPOSE

- 1.1 The purpose of this report is to advise the Committee on the use of powers delegated to the Chief Executive (emergency powers) to issue an instruction in respect of the acceptance of the lowest acceptable tender for the Replacement of 3G Synthetic Pitches, Parklea, Port Glasgow.

2.0 SUMMARY

- 2.1 The Education & Communities Capital Programme includes budget provision of £1.735m in respect of the Leisure Pitches Asset Management Plan. The September 2020 Education & Communities Committee approved a report which included a revised artificial sports pitches asset management plan and scope of works for the Parklea project at an estimated cost of £787K. Tenders have been received within budget and the total cost of the project including allowances for professional fees, direct works and other charges is £595K. The use of powers delegated to the Chief Executive was required as the cost of the project exceeds £500K and a formal acceptance is required ahead of the next scheduled Education & Communities Committee at which approval would be obtained.

3.0 USE OF EMERGENCY POWERS

- 3.1 The use of emergency powers to issue an instruction in respect of the acceptance of the tender for the Replacement of 3G Synthetic Pitches, Parklea, Port Glasgow was authorised by Councillors Clocherty, Murphy and Robertson and the Chief Executive.

4.0 RECOMMENDATIONS

- 4.1 It is recommended that the use of emergency powers be noted.

Ruth Binks
Corporate Director Education,
Communities & Organisational
Development

Alan Puckrin
Chief Financial Officer

5.0 BACKGROUND

- 5.1 The September 2020 Education & Communities Committee approved a report on the revised artificial sports pitches asset management plan including the recommended scope of works for the Parklea Community Sports Facility 3G pitch lifecycle replacement works.
- 5.2 Tenders for the project were issued on 20th August and returned on 17th September 2020. It should be noted that although six tenders were received, three of the six tenderers were excluded from the bidding process as they did not pass mandatory pre-selection criteria. The three remaining tenders received were checked and evaluated with tender return amounts all within the available budget.

6.0 PROPOSALS

- 6.1 The scope of the works is as agreed at the September Education & Communities Committee i.e. Enhanced Option 1 incorporating replacement of both pitch carpets with 60mm FIFA QUALITY standard carpet and new shockpads to suit football and rugby/american football training including the addition of an open graded macadam layer to the Stadium pitch upgrading this pitch to an Engineered base.
- 6.2 The use of Emergency Powers was requested in order that the project can proceed to site as soon as possible to minimise any delay to the progression of the project which requires a start to be made on site as early as possible in Autumn given the weather dependent nature of the works and to meet the revised capital programme expenditure projections for the current financial year.

7.0 IMPLICATIONS

Finance

- 7.1 The Education & Communities Capital Programme includes budget provision of £1.735m in respect of the Leisure Pitches Asset Management Plan in the period of the current reporting projection (to 2022/23). The revised asset management plan approved by the September Committee has necessitated a review of the phasing of that expenditure which is included in the regular capital programme report to this Committee. The estimated cost of the Parklea project approved as part of the revised plan was £787K. The lowest acceptable tender received, after checking and correction or errors, including all associated direct costs amounts to £595K. The tender is therefore £192K or 24.4% less than the approved budget.
- 7.2 The table below outline the estimated cost implications and proposed funding allocation.

Cost Centre	Budget Heading	Budget Year	Proposed Spend this Report	Virement From	Other Comments
Capital	E&C Capital	2020/22	£595,000	n/a	Contained within £1.735m allocation

The expenditure will therefore be contained within the current Education & Communities Capital programme allowances.

7.3 Legal

There are no legal issues.

7.4 Human Resources

There are no human resources issues.

7.5 Equalities

(a) Has an Equality Impact Assessment been carried out?

	YES (see attached appendix)
X	NO - This report does not introduce a new policy, function or strategy or recommend a substantive change to an existing policy, function or strategy. Therefore, no Equality Impact Assessment is required.

(b) Fairer Scotland Duty

If this report affects or proposes any major strategic decision:-

Has there been active consideration of how this report's recommendations reduce inequalities of outcome?

	YES – A written statement showing how this report's recommendations reduce inequalities of outcome caused by socio-economic disadvantage has been completed.
X	NO

(c) Data Protection

Has a Data Protection Impact Assessment been carried out?

	YES – This report involves data processing which may result in a high risk to the rights and freedoms of individuals.
X	NO

7.6 Repopulation

The regeneration works outlined in this report should contribute to retaining and increasing the population within the area. There are no repopulation issues.

8.0 CONSULTATION

8.1 The Chief Financial Officer was consulted on this matter and agreed with the proposals / action taken.

8.2 There are no direct staffing implications in respect of the report and as such the Head of Organisational Development, Policy and Communications has not been consulted.

9.0 LIST OF BACKGROUND PAPERS

- 9.1 Technical Services Tender Report Replacement of 3G Synthetic Pitches, Parklea, Port Glasgow 19/033.